

STUDENT HOLDS

A hold on your record will prevent you from registering for classes. Holds can be academic, financial or simply be a need to turn in necessary paperwork. All holds need to be resolved before you can register for classes. Log in to My WCC (<https://www.wccnet.edu/mywcc/>) to see if you have any holds.

If you are a continuing or readmitting student and are on any kind of hold, you must have the hold released before you can to register. Below is a list of holds and the offices that can release them. If you have questions about these holds, please contact the offices listed.

Type Hold	Office	How to get permission to register
Academic Warning Status	Student Records	Meet with your academic advisor
Admissions Documents Needed	Admissions	Additional documentation is needed for admission. Submit noted document(s) to info@wccnet.edu and call 734.973.3543 if additional assistance is needed.
Administrative (VP) Hold	Dean of Students Office	Make an appointment with the Dean of Students Office, 734-973-3328.
Age Hold 18	Admissions	You are under age 18 and must submit the Minor Student Enrollment Parental Consent Form. (https://www.wccnet.edu/webfiles/academics/web/classes/dual-enrollment-packet.pdf)
Collections Hold	Cashier's Office	Resolve prior balance.
Financial	Cashier's Office	Resolve outstanding balance.
Foreign (F-1 visa)	Admissions	Submit required documents each semester.
Former Dual	Admissions	You were previously enrolled as a dual enrolled student and need to submit a new application to provide proof of high school graduation to update your student record
High School	Admissions	Submit Dual Enrollment Consent Form. (https://www.wccnet.edu/webfiles/academics/web/classes/dual-enrollment-packet.pdf)

Home School	Counseling and Student Resource Center	Have a WCC Counselor in one of the areas listed at the left authorize your registration each semester.
	Division Counselors	
	Learning Support Services	
	Faculty Advisors	
Identity	Enrollment Services:	Personally present current government-issued photo identification to Admissions or Student Welcome Center (under the Enrollment Services sign.) (https://www.wccnet.edu/start-now/student-welcome-center.php)
	Admissions	
	Student Welcome Center (https://www.wccnet.edu/start-now/student-welcome-center.php)	
Invalid Address	Student Welcome Center (https://www.wccnet.edu/start-now/student-welcome-center.php)	Log into MyWCC to change your address online or provide your new address to Student Welcome Center. (https://www.wccnet.edu/mywcc/)
Library	Library	You have overdue materials on loan or an outstanding fee. Resolve with Library.
NDSL Fin Aid Hold	Financial Aid	You have an outstanding student loan balance to resolve.
ReAdmit	Admissions	You have not been enrolled in credit classes in 2 years. Fill out readmission application online.
Registrar	Student Records	Make an appointment with the Director of Student Records, 734-973-3540.

2 Student Holds

Residency	Enrollment Services	Your legal residence must be confirmed. Provide documentation of your address as listed on the residency page. (https://www.wccnet.edu/afford/cost/residency.php)
Smoking Violation	Dean of Students Office	Make an appointment with the Dean of Students Office: 734-973-3328
Suspension - one semester	Student Records	Have an appeal approved or return after one semester and meet with an academic advisor