EBILL & EPAY PLAN

My WCC Gateway Billing & Payments Highlights

- View current and past bills
- Log on 7 days a week
- Make a one-time payment by credit card or checking/savings account
- Enroll in a payment plan to make payments more manageable
- Add/change your credit card, checking, or savings account profile
- Authorize parents or another user to view and/or make a payment

eBill Billing, Payments, Authorizations & ePayPlan Student Payment Plan

Enroll in a Payment Plan Online Through My WCC Gateway

- Convenient method to pay for credit classes
- Automatic withdrawals from checking, savings, credit/debit card
- Bi-weekly, and monthly plans.
- Log into WCC Gateway – Account Summary to see details of plans currently available.
- Enroll early to spread payments out longer
- Authorize someone else to make payments for you
- Automatic emails sent when any changes occur to your account

How to Access your Account

from https://www.wccnet.edu/afford/pay-tuition/

1. Click Pay Tuition Now - Students or Parents/authorized users
2. Log in to WCC Gateway using your netID and password
3. Select View Activity or Make Payment
4. Click on tabs to access:
   - My Account – Account Activity, Statements, Payment History
   - My Profile - Authorized Users, Personal Profile, Payment Profile
   - Make Payment
   - Payment Plans

Billing & Payments generates a new billing statement any time there is adding, dropping, or changing classes, getting or losing financial aid, fees added to your account, etc … that results in a change to your account balance.

You will receive reminder notifications when your next payment is due if you are enrolled in ePayPlan and a notification if your payment plan amounts change.

View the Current Payment Plans

current payment plans are updated every semester and are available at www.wccnet.edu/afford/pay-tuition/epay.php (https://www.wccnet.edu/afford/pay-tuition/epay.php)

How to Enroll in ePay Plan

- Register for a credit class.
- Log in to the WCC Gateway using your netID and password.
- Select the Pay Tuition tile.

- Click Enroll in Payment Plan and select the term from the dropdown - the system allows you to open each plan individually to view the details of each plan before enrolling in a plan.
- Select a plan, click continue, then follow the prompts.
- Print the agreement.

Things to Note

- $25 per semester nonrefundable enrollment fee
- Changes to payment due dates cannot be made to epayment plan.
- If you miss your first payment date, you may be removed from the epayment plan. If you are removed before the 100% refund deadline, your classes may be dropped.
- When using bank accounts, a request for payment is sent to your bank at 8:00 AM on the payment date. Please make sure that funds are available.
- When using credit or debit cards, your card is charged at 1:30 AM on the payment date. Please make sure that funds are available.
- If you are changing a payment method, you must do so 10 days prior to your next payment due date.
- The system will send automated emails to your WCC email address to remind you of an upcoming installment and to let you know if a payment was completed successfully or was unsuccessful.
- A $25 missed payment fee is added for any payment past the 5-day grace period.
- A $25 missed payment fee is added for payments returned by your bank or credit cards rejected.
- If you add or drop classes, the system recalculates your remaining installment amounts automatically that night.

You can forward e-mail to your personal account, but make sure that you add billing@wccnet.edu to your contacts. It is your responsibility to check your WCC e-mail on a regular basis.

Billing and Payment Plan Questions

Cashier's Office
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734-973-7703